

प्रवेश पत्र (अभ्यर्थी की प्रति) / **ADMISSION CERTIFICATE (CANDIDATE'S COPY)**

Phone : 0172-2742144 , 2744366

Website : www.sscnwr.org

भारत सरकार
कर्मचारी चयन आयोग (उ. प. क्षे.) , चण्डीगढ़



Government of India
STAFF SELECTION COMMISSION (NWR), CHANDIGARH

DATA ENTRY SKILL TEST FOR DATA ENTRY OPERATOR GR 'B' IN LABOUR BUREAU

उम्मीदवार का नाम व पता Name & Address of Candidate	रोल नम्बर Roll Number	फोटो एवं हस्ताक्षर Photo & Signature	
s/d/o			
	जन्म तिथि Date of Birth		
	श्रेणी Category		
परीक्षा केन्द्र का नाम और पता Name & Address of the Venue of Exam	Batch	Exam_date	Reporting Time

परीक्षा की योजना / **SCHEDULE OF EXAMINATION**

DEST DATA ENTRY SKILL TEST

विशेष निर्देश / **Special Instruction**

ASSISTANT DIRECTOR

Dear Candidate,

With reference to your candidature for the above mentioned recruitment, I am to inform you that you have been provisionally qualified for appearing in **DEST**. Accordingly you are advised to present yourself as per the above programme & Venue.

2. You should bring this Call Letter/ Call Letter downloaded from our website (www.sscnwr.org) along with the following documents, in original and also one copy thereof, for verification and record:-

(i) Matriculation/High School/Higher Secondary School/equivalent certificate, issued by the State/Central Education Board and NOT by the Principal/Headmaster of School/Institution where studied, showing your date of birth (in Christian Era).

(ii) All other certificates i.e. Degree /Masters Degree/Diploma etc., in support of your educational/Technical/Professional qualification and subjects studied at various levels and mark sheet pertaining to all the year of each course indicating the subjects studied in each year, as claimed in your application or the Bio-Data sheet.

(iii) In case you are appearing as a Departmental candidate, necessary certificate in support of qualifying period of service/NOC from the Department concerned.

(iv) The category certificate issued by the Competent Authority should be in the format as prescribed in the Notice of the Examination in support of your claim, viz., **OBC/SC/ST/PH**. Please note that the **OBC** Certificate must be in central government format and must be obtained within 3 years before the closing date i.e. 27.12.2013 (in the prescribed format only). Certificate issued upto the last tier of examination i.e. Skill Test/Interview will also be accepted by the Commission.

(v) Certificate in support of claim regarding experience, indicating the nature of duties performed and the functions of Organization where such experience was gained.

(vi) Complete Discharge Certificate in support of your claim of being Ex-Serviceman if you belong to that category. The date of discharge should be on or before 14.02.2014 and a certificate should be produced to this effect, issued by Competent Authority. Ex-Servicemen candidates should invariably give an undertaking to the effect that he has/has not so far availed the benefit of reservation available to Ex-Serviceman.

(vii) Two Passport size photograph along with Photo Bearing Original Identity Card.

3. The **DEST** shall be @ **8000** key depressions per hour.

4. Instruction relating to the conduct of **DEST** is available in the candidate's corner on Commission's website (www.ssc.nic.in). Candidates in their own interest should familiarize themselves with these instruction and procedure.

5. If you do not produce any of the above mentioned documents, you will not be admitted for the **DEST** under any circumstances, whatsoever, no further opportunity will be accorded to take the **DEST**.

6. Any change in your present postal address should be communicated to this office at once, showing your Roll Number, Name of the Examination/Selection (Advt.No. & Cat. No.) the post applied for and the changed address.

7. Your candidature is **PROVISIONAL**. You must therefore ensure that you fulfill all the conditions of eligibility including the Essential Qualification as laid down in the Advertisement/Notice of the Examination. If at any stage it is found it is found that you do not fulfill any of the conditions of eligibility, your candidature will be cancelled and no appeal against such cancellation will be entertained. The fact that you have been called for **DEST** does not confer any right to be treated as eligible for appointment or to be considered for **DEST**. To avoid any disappointment at a later stage, you are advised to recheck whether you meet all the eligibility criteria laid down on the crucial date prescribed for the post/examination in question.

8. Please note that date, time and venue of **DEST** is final and no request for change will be entertained. In case you fail to attend the **DEST**, it will be presumed that you are not interested in the post and your candidature will be treated as "**CANCELLED**". No further correspondence will be entertained in this regard.

9. The Commission will not be responsible for late/non-receipt of this letter due to postal delay or any other beyond the control of the Commission.

10. No TA/DA is admissible for attending the **DEST**.

11. Canvassing in any form will result in cancellation of candidature.

